

Status report

Aula Magna

- Bengt, Dave visit Aula Magna to discuss with responsible (Agneta Hollström)
- At present we have a block booking (Auditorium, gallery, seminar rooms)
- Total 206000 SEK
- Shave cost to ~150000 SEK by removing seminar rooms
- To cut costs we'll have to move posters in 06:00 on Monday 22nd July. Otherwise we pay for the Sunday.
- Issues - power connections , wifi testing

Lunches

- Dave met with Lantis rep. (Madeleine Sonnenfeld) to discuss lunches
- Reminder 134 SEK (inkl moms), lunches for Sat, Mon, Tues, Wed.
- Suggestion for salad lunch in gallery on Saturday. Bricklunch for other days.
- Potential for cost-saving if one day is sandwiches-only. Am trying to negotiate a cheaper Saturday (salad) offer.
- She will provide a fika offert.

Other lunch issues

- Maps for lunch restaurants in Frescati, KTH
- Need a complete list of "open restaurants" with capacity.
- At present we "strongly" recommend that lunch tickets are bought for the Frescati sessions.

Advertisements

- Bulletin mail shot to ~3000 people
- ~400 posters sent out to EPS HEP 2011-based list.
- CERN plastered with posters
- Posters in Dave's office if you're travelling.

Abstract/registration

- ~30 abstracts so far submitted (big experiments still to submit)
- Need registration figures from company

Teething difficulties

- Visa payment page sometimes not available (noticed during testing this happened once)
- DIBS page – not our responsibility. Seems ok now.
- One EPS HEP board member complained that his card wasn't accepted. Worked eventually.
- News of a mismatch between hotel price and reservation page on web page and actual price (cheaper in reality..)

Sponsorship

- Cambridge University Press to turn up
- World Scientific interested
- Still going through lists of companies from CERN-liaison office. Need meeting to check how far we've gone.

Misc

- Next meetings 23/4, 30/5
- 23/4 meeting at KTH parallel sessions venue (with video link)
- Elsevier Young Researcher Prize waiting to be discussed at EPS HEP board meeting.
- List of invited speakers almost finalised (start begging our sponsors for help)
- Individual task list for volunteers being drawn up.
- Bengt to meet up with Vasa early May – contract to be signed.